



香港中文大學
The Chinese University of Hong Kong



Academic Advising for First-Year Students



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The need ...

- Study and life in the university **differ** in many ways from those in your secondary schools
- Study planning, scheduling, time management, extracurricular activities, financial assistance, hostel life, exchange, internship, career planning, ...



Important Academic Regulations



- **Academic Probation** (10.0 of student handbook)
 - A student shall be put on **first academic probation** if s/he has obtained **a grade point average below 1.5** in the preceding term, unless s/he is required to discontinue his/her studies.
 - A student shall be put on **extended probation** if s/he **failed to lift the first academic probation** in the preceding term unless s/he is required to discontinue his/her studies.
 - **A student shall take a maximum of 12 units per term during first probation, and a maximum of 9 units per term during extended probation.**

Important Academic Regulations

- **Discontinuation of Studies** (10.0 of student handbook)

A student shall be required to discontinue studies at the University if:

(a) the grade point average in a term is below 1.0 for two consecutive terms of attendance; or

(b) fails in more than half of the units of courses taken in a term for two consecutive terms of attendance; or

(c) obtains a grade point average below 1.0 or fails in more than half of the units of courses taken in a term, unless permission to continue studies is obtained; or

(d) fails to have probation lifted after s/he has been put on academic probation for two consecutive terms of attendance; or

Important Academic Regulations

- **Discontinuation of Studies** (10.0 of student handbook)
 - (e) after two attempts, s/he still fails to meet the minimum grade required for specified courses or pass the relevant examinations (if any) as prescribed by his/her Major Programme; or
 - (f) fails to fulfill all requirements for graduation within the years specified in University Regulations.

The above is only part of the University Regulations extracted for reference. You must check and get yourself familiar with the General Regulations Governing Full-time Undergraduate Studies for the latest full version:

http://rgsntl.rgs.cuhk.edu.hk/aqs_prd_applx/



Level-1 Academic Advisors

- Each new student will be assigned a Level-1 **academic advisor**, who is a professor/lecturer



- Advisor's role:
 - Providing advice and assistance on academic development, study planning, life adjustment
 - Referring students to other supporting units in the university for assistance
 - Collecting students' feedback to improve curriculum, teaching and learning



- **1st encounter**
 - Your Level-1 advisor will meet you at least once per term
 - For **Broad-based** Engineering students, first meeting will be arranged by Faculty Office
- **Individual meetings at any time initiated by students are welcome**

Advisor- Advisee Interaction



- **Don't default the appointment with your academic advisor.**
- **They are ready to listen to you and get to know you more!**

Advisor- Advisee Interaction

Connecting to your advisors



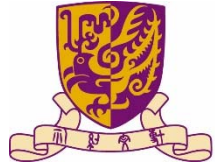
- You can find who is your Level-1 advisor on CUSIS
- Your advisor's office location, telephone number and email can be found from the faculty website
- Come to the **Faculty Office** (for Broad-based Engineering students) / your **Major Department** whenever you need help

Level-2 Academic Advisors

- In case your academic performance is unsatisfactory, you will be prescribed to meet with a Level-2 Academic Advisor
- **Faculty Office** (for Broad-based Engineering students) / **Major Departments** will inform students the exact arrangements

Time Management

- **Don't over-estimate yourself, keep balance between studies and student activities**



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“... the fundamental purpose of undergraduate education is to turn young people into adults who will take responsibility for society, ...”

Harry Lewis (2007), *Excellence without a Soul*



Other Learning Experiences

Placement and Internship Programme

- Full-year Work Study (for penultimate-year students)
- Summer Internship
- Details could be found at:

<http://pip.cintec.cuhk.edu.hk>



Student Exchange (Term-time)

- Opportunities at University / Faculty / College level
- Details could be found at: <http://www.cuhk.edu.hk/oal/>
- Exchange opportunities exclusively for Engineering students
 - ◆ UK (e.g., UCL)
 - ◆ USA (e.g., UIUC, UPenn, Georgia Tech, Dartmouth)
 - ◆ Singapore (e.g., NUS)
 - ◆ Switzerland (e.g., EPFL)
 - ◆ France (e.g., TELECOM SudParis)
 - ◆ Germany (e.g., Karlsruhe Inst. Tech.)

Student Exchange (Summer)

- GLOBEX summer@PKU
- Tsinghua Yao Class
- Prof. Charles Kao
Research Exchange
Scholarships Scheme



GLOBEX Summer Program

Undergraduate Summer Research Internship



Participation in International & Local Competitions



IBM Inter-University Programming Contest



Robocon



iGEM

Major Allocation
**(For Broad-based
Engineering Students Only)**

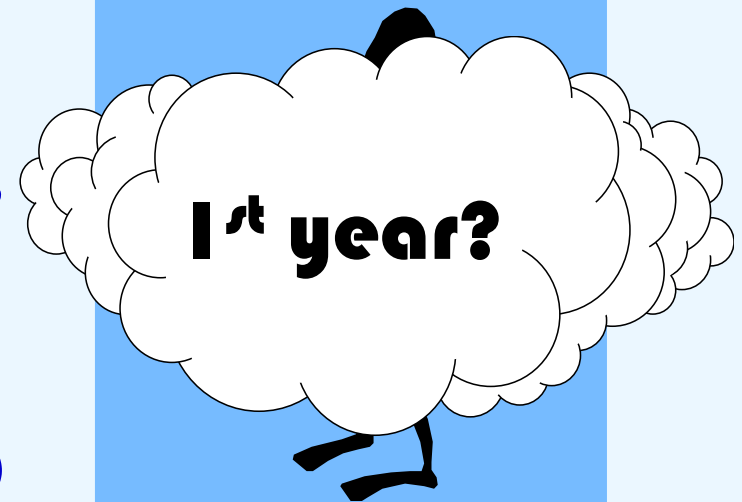
- Major Allocation is an annual exercise
- Conducted soon after the conclusion of Second Term every year
- Programmes under Broad-based Engineering may impose particular requirements for students who put them in their choices. Details will be announced by programme via Faculty Office, Faculty of Engineering (if applicable) during September 2018 – March 2019

Major Allocation



- **1st year**
 - All broad-based Engineering students are in the “foundation year of study”
 - No specific major
(except major affiliated students)
- **End of the 1st year (June 2019)**
 - Eligible students assigned to different major programmes
 - Allocation based on
 - *students’ preferences*
 - *academic performance , i.e. cumulative grade point average (CGPA)*
 - *teaching resources of each programme*
 - *particular requirements (if any) imposed by programmes*

Major Allocation



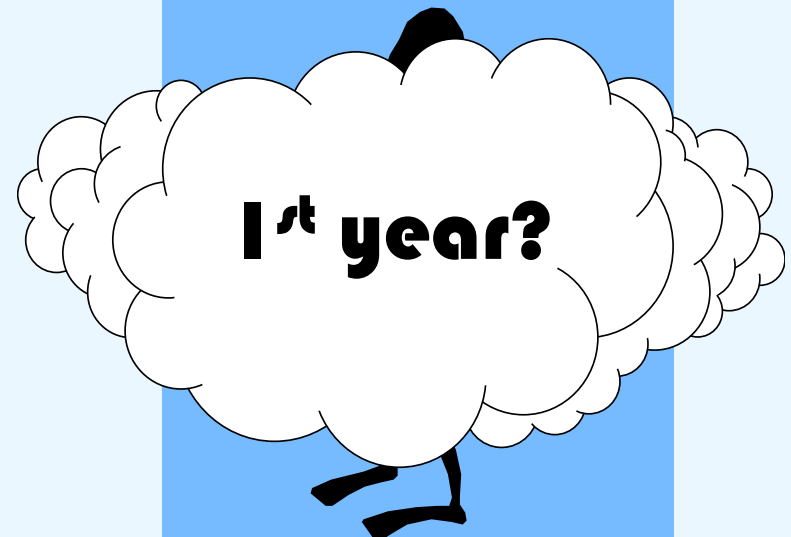
- **Eligibility**

- Should have **officially registered for courses listed under Faculty Package, i.e. ENGG1100, ENGG1110 & ENGG1410**
- **Students who are being put on academic probation in Second Term should have the academic probation be successfully lifted by the end of Second Term**

- **Exceptions**

- **Course Exemption granted for the course under Faculty Package**
- **Students failed in MATH1510 in the First Term are prescribed to retake MATH1510 before registering ENGG1410**

**Major
Allocation**



Major Allocation

1

- **Step 1: Indicating Preferences**
 - Eligible students submit the preference of six programmes during March - May 2019
 - Release of academic results of the Second Term of 2018-19
 - Eligible students re-shuffle the order of the **top three choices** out of the six choices put down before in Early June 2019

Major Allocation 2

- **Step 2: Priority Allocation**

Guaranteed allocation to the first-choice programme if satisfying any one of the following conditions:

(i) HKDSE entrants#

Subjects	Performance
Mathematics core module <i>AND</i> ONE Science subject (incl. M1/M2) <i>AND</i> ONE Elective subject <i>AND</i>	Level 5* or above
any TWO other core subjects (i.e. Chinese, English or Liberal Studies)	Level 4 or above

Major Allocation 2

- **Step 2: Priority Allocation**
 - (ii) **Students admitted to CUHK with renewable tuition scholarship#, OR**
 - (iii) **Attainment of Cumulative GPA (CGPA) of 3.5 or above as of the release date of academic results of Second Term, 2018-19**

Students in category (i) and (ii) must attain a Cumulative GPA of 3.0 or above as of the release date of academic results of Second Term, 2018-19

- **Step 3: Central Allocation**

- All other eligible students shall go through a centralized major allocation process
- Allocation principles
 - students' preferences
 - academic performance, i.e. CGPA
 - teaching resources of each programme
 - particular requirements (if any) imposed by programmes
- Students would go to their preferred programme with high chances

For 2017-18 major allocation, 87.9% got 1st choice and 97.5% got the top 2 choices

Major
Allocation

3

Major Allocation

- **Tentative Schedule:**

Period	Process
September 2018 to March 2019	- Informal survey on students' preferences - Programme talks and academic counseling
March to May 2019	- Major declaration through the online system
Early June 2019	- Release of second-term examination results - Re-prioritization of the top three choices
Mid June 2019	- Central allocation
Late June 2019	- Announcement of the major allocation results
Aug 1, 2019	- New major programme effects

* For exact schedule of each process, please refer to email announcement sent by the Faculty of Engineering

Major Allocation – Ineligible Students

- **For ineligible students**
 - **No engineering major will be assigned**
 - **They shall remain as Broad-based engineering (BERGN) students during their second year of study, if they are allowed to continue their studies**

Enquiries

- **For any enquiries, please send email to info@erg.cuhk.edu.hk**